

Official Minutes
McKENZIE HISTORIC ZONING COMMISSION
June 28, 2012 MEETING MINUTES
McKenzie City Hall @ 5:30 PM

I. Call to Order/Establishment of a Quorum

Meeting called to order by Chairperson Robb and a quorum was established.

All members of the Historic Zoning Commission were present except Mayor Holland, Commissioner Priestley and Commissioner Dillon.

Members of the Historic Zoning Commission are: Chairperson Dean Robb, Vice-Chairperson Keith Priestley, Secretary Lisa Norris, Commissioners Ed Dillon, Jessie Townes, Ken Mitchum and Mayor Jill Holland.

II. Approval of Agenda

Motion made by Commissioner Norris, seconded by Commissioner Townes. Motion passed.

III. Reading and Approval of the Minutes

Motion was made by Commissioner Townes, second by Commissioner Mitchum to approve the minutes of June 28th, 2012 meeting. Motion passed.

IV. Old Business

A. Review of McKenzie Historic Design Guideline (30% Draft)

Discussion:

Draft Guidelines were sent to Commissioners. A2H to send the first draft. Recommendation should be sent to Renee.

Action Taken:

None.

B. Review of Historic Inventory Progress

Discussion:

Cassie Bennett stated survey work completed and now being entered in the database. 1886-1944 fire insurance maps are being reviewed. Basic data corrected.

Action Taken:

None

C. Review of Historic Grant for Park Theater revitalization

Discussion:

Grant will be submitted by Parks Dept. and is due 7/3/2012. Diagram in the McKenzie Banner. It is a vital part of downtown.

Action Taken:

None

D. Historic Events schedule/reports

Discussion:

Final of Nights on Broadway; then July 4th Festival.

Actions Taken:

None

E. Any other properly presented old business

None

V. New Business

A. McKenzie Historic Zoning Commission By Laws Revision

Discussion:

By-Laws revision – TCA regulations require separation of powers from Planning & Historic. The only change is the meetings will be conducted on second Thursday at 3:30 pm.

Motion made by Commissioner Mitchum, seconded by Commissioner Townes to approve the meeting date to be changed to second Thursday of the month. Motion passed.

Action Taken:

None

B. Any other properly presented new business

None

VI. Other Business

A. Any other properly presented other business

None

VII. Reports by Staff, Officers, and/or Committees

A. Any other properly presented business.

None

VIII. Adjournment

Motion to adjourn by Commissioner Norris and second by Commissioner Townes.
Motion passed.

Monthly meeting is July 12, 2012 at 3:30 P.M.

Time adjourned: 5:09 PM